

**TAB**

**SECRET**

CENTRAL INTELLIGENCE GROUP

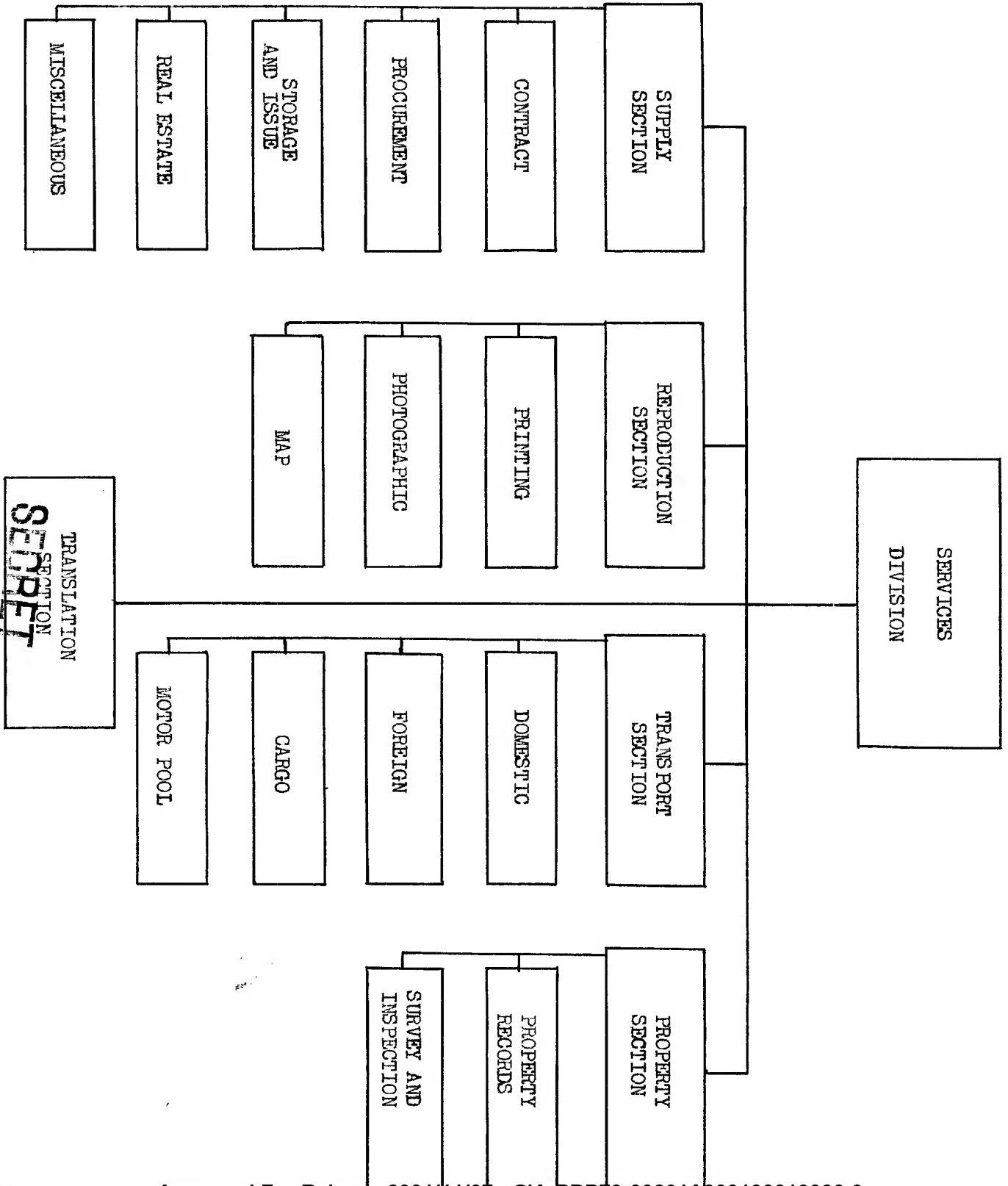
Personnel and Administration Branch

Services Division

The Services Division directs and supervises all procurement activities of the Agency, including vouchered and unvouchered purchasing; establishes supply programs; controls requisitions for supplies and equipment; negotiates contracts for space outside of Washington; handles all utilities contracts; maintains all buildings assigned to the Agency by PBA; furnishes document translation services; supervises and directs the activities of the Supply, Reproduction, Translation, Transport and Property Sections.

**SECRET**

SECRET



TRANSLATION  
SECTION  
**SECRET**

SECRET

CENTRAL INTELLIGENCE GROUP

Personnel and Administration Branch

Services Division

SUMMARY OF PERSONAL SERVICES

	<u>Positions</u>	<u>Manyears</u>	<u>Amount</u>
Office of the Chief			
Supply Section			
Reproduction Section			
Transport Section			
Property Section			
Total			

25X1A1a

SECRET